

Packaging slip/pallet card

Every consignment must be accompanied by a packaging slip/CMR. All pallets must be provided with a pallet card.

The following information must be stated on these cards:

- Total Packaging bv's purchase order number/order number
- Description/name of the goods
- Number of copies/sheets // number of pallets // instalment number
- Number of packages/items on the pallet
- One pallet card for each pallet with the contents of the pallet and the pallet serial number (no. xx of xx number of pallets).
- PLEASE NOTE: Any delivery without the packaging slip will mean rejection of the consignment.

FSC

If applicable, goods should be delivered in compliance with FSC requirements; packaging slip/CMR should state the correct FSC Claim and C.O.C. number. Pallets should state the FSC specifications.

Registration

Consignments should be registered 24 hours in advance at logistiek@totalpackaging.nl stating the following:

- Number of pallets/pallet dimensions
- Total Packaging bv's purchase order number/order number
- Description/name of the goods

Once a registration has been received, you will receive your cargo door number and time slot, which you should specify to your driver so that the unloading/loading runs smoothly.

Unloading time slots:

Time slot 1: 7 a.m. - 9 a.m.

Time slot 2: 9 a.m. - 11 a.m.

Time slot 3: 11 a.m. - 1 p.m.

If you have any questions, please contact one of our logistics staff:

E-mail: logistiek@totalpackaging.nl